

PLEASE ENTER CHECK NUMBER

SALES AND USE TAX REPORT

CADDO SHREVEPORT SALES & USE TAX COMMISSION

P.O. BOX 104 - SHREVEPORT, LA 71161
 PHONE: (318) 865-3312 FAX: (318) 865-1838

FOR GENERAL INQUIRIES EMAIL US AT: CADDO_TAX@CADDOALESTAX.ORG

TO FILE AND PAY ONLINE: WWW.SALESTAXONLINE.COM

USE REPORT EFFECTIVE AUGUST 1, 2022

OFFICE USE ONLY

1.	Gross Sales of Tangible Personal Property, Leases, Rentals & Services Reported to the State of Louisiana	
ALLOWABLE DEDUCTIONS		
2.	Sales for Resale (Certificate on file)	
3.	Cash Discounts, Sales Returns & Allowances	
4.	Sales Delivered or Shipped Outside This Jurisdiction	
5.	Sales of Gasoline and Motor Fuels	
6.	Sales to the U.S. Gov't, State of Louisiana and Political Subdivisions and Agencies	
7.	Sales of Food Paid for with USDA Food Stamps or WIC Vouchers	
OTHER DEDUCTIONS AUTHORIZED BY LAW (Explain Below)		
8.		
9.		
10.		
11.	Total allowable deductions (Lines 2 thru 10)	
12.	Adjusted gross sales (Line 1 minus 11)	

OFFICE USE ONLY

ACCOUNT # _____

MONTH / YEAR _____ 20____

STATE TAX I.D. # _____

PLEASE INDICATE ANY CHANGES BELOW

NAME AND ADDRESS OF NEW OWNER _____

DATE OUT OF BUSINESS OR SOLD _____

***Contact the Bossier City-Parish Tax Division for information on the tax due their jurisdiction that is in addition to the tax collected by this Commission**

COMPLETE ONLY THOSE COLUMNS IN WHICH TAXABLE ACTIVITY OCCURS																
COMPUTATION OF SALES AND USE TAX	(A): 4.60%	(B): 5.35%	(C): 5.35%	(D): 5.35%	(E): 5.35%	(S): 5.35%	(U): 5.35%	(V): 6.35%	(W): 4.35%	(T): 3.35%	(G): 2.75%	(F-N): 1.85%	(X): 5.60%	(Q): 4.35%	(Y): 4.35%	(O): 5.35%
	Shreveport School Board Law Enforcement	Vivian School Board Law Enforcement N Caddo Hosp Dist	Oil City School Board Law Enforcement S.T. District # 1 N. Caddo Hosp Dist	Mooringsport School Board Law Enforcement S.T. District # 1 N. Caddo Hosp Dist	Greenwood School Board Law Enforcement S.T. District # 1 Caddo Fire District # 3	Rodessa School Board Law Enforcement S.T. District # 1 N. Caddo Hosp Dist	Blanchard School Board Law Enforcement S.T. District # 1 Caddo Fire District # 1	Ida School Board Law Enforcement S.T. District # 1 N. Caddo Hosp Dist	N. Caddo Hosp Dist School Board Law Enforcement S.T. District # 1	School Board Law Enforcement S.T. District # 1	Shreveport Only *(Bossier Parish)	School Board Law Enf. *(City of Bossier)	Shreveport School Board Law Enforcement Mall Econ Dev. Dist.	Caddo Fire District # 1 School Board Law Enforcement S.T. District # 1	Caddo Fire District # 3 School Board Law Enforcement S.T. District # 1	Hosston School Board Law Enforcement S.T. District # 1 N. Caddo Hosp Dist
13. Adjusted Gross Sales in Each Jurisdiction (Totals of all columns must equal LINE 12)																
14. Purchases Subject to Use Tax																
15. Total (Lines 13 plus 14)																
16. TAX DUE -Multiply Line 15 by % Shown (Each Column)																
16a. Manufacturing and Equipment Exclusion OR Farm Equipment Exemption (Line 16a. x 2.75% Col G) or (Line 16a. x 1.00% Col O)	COLUMN "G" ONLY: MANUFACTURING MACHINERY AND EQUIPMENT Exclusion or MME - (Certificate Required for Exemption due to restrictions). This reduces the tax reported in Column A by 2.75% of the amount(s) subject to the exemption. (See Instructions)										COLUMN "O" ONLY: FARM EQUIPMENT EXEMPTION - First \$50,000 of the sales price of certain equipment. (Certificate Required for Exemption). This reduces the tax reported in Column Q by 1% of the amount(s) subject to the exemption. (See Instructions).					
16b. Repairs to tangible personal property shipped outside the State of Louisiana																
16d. Exempt Rate Multiply Line 16c. Col. A & Col. X x 3.1% - x 0.35% - Col. G x 2.75% - All other Columns x 1.85%																
16e. Diaper & Feminine Hygiene Products Exemption Eff. July 1, 2022	See Instructions										COLUMNS "C, D, E, S, U, V, W, T, Q, Y, and O" ONLY: DIAPER & FEMININE HYGIENE PRODUCT EXEMPTION: reduces the tax reported by 1.50%. (See Instructions)					
16f. Exempt Rate Multiply Line 16e x 1.50%																
16g. Net Tax due (Line 16 minus 16b, 16d, and 16f)																
17. Excess Tax Collected																
18. TOTAL (Line 16g plus Line 17)																
19. Vendor's Compensation (1% of Line 18) (Allowed only when not delinquent)																
20. Net Tax Due (Lines 18 minus 19)																
21. Penalty - 5% of tax for each 30 days of delinquency, not to exceed 25% (Multiply line 20 by applicable penalty rate)																
22. Interest - .542% (per month) Calculated from due date until paid (Multiply line 20 by rate)																
23. Total Tax, Penalty, & Interest Due																
24. Tax Debit or Credit (Authorized memo must be attached)																
25. Total Amount Due (Line 23 plus or minus Line 24)																

AUTHORIZED SIGNATURE: _____

DATE: _____

PHONE # () _____

TITLE: _____

I declare under the penalties for filing false reports that this return (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is true, correct and complete return.

DO NOT use other taxpayer's return as this will result in improper credit.
DO NOT ignore delinquent notices, Negligence penalties may be imposed.

This return DUE on the 1st day of month following period covered by this return, and becomes delinquent if not transmitted on or before the 20th day. Dishonored Check Charge 1% of the check or \$20 whichever is greater

26. TOTAL REMITTANCE ATTACHED
 (Columns A, B, C, D, E, S, U, V, W, T, G, F-N, X, Q, Y, O)
 Checks Payable to: CADDO SHREVEPORT SALES & USE TAX COMMISSION (Use Paper Clips to Attach Remittance)

AUDITED BY

OFFICE USE ONLY