

**REMIT ALL PAYMENTS TO:**  
 Beauregard Parish Sheriff Office (B.P.S.O.)  
 Sales Tax Department  
 P.O. Box 639  
 DeRidder, LA 70634-0639  
 (337) 462-3451  
 Fax (337) 463-9952

PLEASE INDICATE ANY CHANGES BELOW	
Date out of Business	Date Business Sold
Name of New Owner	
Mailing Address Change	
Location Address Change	

**SALES AND USE TAX REPORT**

(Do **NOT** use any other taxpayer's return as this may result in improper credit.)

1. GROSS SALES OF TANGIBLE PERSONAL PROPERTY, LEASES, RENTALS, AND SERVICES					
<b>SCHEDULE "A" ALLOWABLE DEDUCTIONS</b>					
2. SALES FOR RESALE OR FURTHER PROCESSING (RESALE CERTIFICATE ON FILE)					
3. CASH DISCOUNTS, SALES RETURNS AND ALLOWANCES					
4. SALES DELIVERED OR SHIPPED OUTSIDE THIS JURISDICTION (DOES NOT APPLY TO REPAIRS)					
5. SALES OF GASOLINE AND MOTOR FUELS					
6. SALES TO US GOV'T, STATE OR LA, POLITICAL SUBDV, & LOCAL AGENCIES					
7. OTHER SALES OF FOOD PAID WITH USDA FOOD STAMPS OR WIC VOUCHERS					
OTHER DEDUCTIONS AUTHORIZED BY LAW (EXPLAIN BRIEFLY)					
8.					
9.					
10.					
11. TOTAL ALLOWABLE DEDUCTIONS (LINE 2 THRU 10)					
12. ADJUSTED GROSS SALES (LINE 1 MINUS LINE 11)					
COMPUTATION OF SALES AND USE TAX A-DeRidder & School Board – Inside City Limits B-Police Jury & School Board – Outside all Corporate Limits C-Merryville & School Board – Parish Wide Inside Town Limits D- Deridder within Vernon Parish		<b>COMPLETE COLUMNS IN WHICH TAXABLE ACTIVITY OCCURS</b>			
		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
		DERIDDER 2.25%	POLICEJURY 2.25%	MERRYVILLE 3.25%	DERIDDER 2.25%
		SCHOOL BOARD 2.00%	SCHOOL BOARD 2.00%	SCHOOL BOARD 1.00%	
		BPSO 0.50%	BPSO 0.50%	BPSO 0.50%	Vernon Parish taxes
		POLICE JURY 0.25%	TOTAL 4.75%	POLICE JURY 0.25%	filed and paid
		TOTAL 5.00%		TOTAL 5.00%	separately.
13. ADJUSTED GROSS SALES IN EACH JURISDICTION					
13a. Exempt Prescription Drugs & Pharmaceutical Sales					
13b. Exempt Manufacturing Machinery & Equipment Sales					
13c. All Other Taxable Sales					
14. PURCHASES SUBJECT TO USE TAX IN EACH JURISDICTION					
15. TOTAL TAXABLE TRANSACTIONS (LINE 13 PLUS LINE 14)					
16. TAX DUE (MULTIPLY LINE 15 BY THE TAX RATE OF EACH COLUMN)					
17. EXCESS TAX COLLECTED					
18. TOTAL TAX DUE (LINE 16 PLUS LINE 17)					
19. VENDORS COMPENSATION (0.00% LINE 18 ONLY PAYMENT IS NOT DELINQUENT)					
20. NET TAX DUE (LINE 18 MINUS LINE 19)					
21. PENALTY (5% OF TAX FOR EACH 30 DAYS OR FRACTION THERE OF 25% MAX)					
22. INTEREST (1.00% PER MONTH CALCULATED FROM DUE DATE UNTIL PAID)					
23. TOTAL TAX, PENALTY, AND INTEREST DUE (SUM OF LINES 20 – 22)					
24. TAX DEBIT OR CREDIT (AUTHORIZED MEMO MUST BE ATTACHED)					
25. TOTAL AMOUNT DUE (LINE 23 PLUS OR MINUS LINE 24)					
26. TOTAL REMITTED (TOTAL OF LINE 25 COLUMNS A, B, C)		<b>HAVE YOU USED THE PROPER COLUMN?</b>			

To avoid penalties your envelope must have an official postmark date on or before the 20<sup>th</sup> following the period covered by the return.

Make a copy for your records

I declare under the penalties for filing false reports that this return (including any accompanying schedules) has been examined by me and to the best of my knowledge and belief is a true, correct, and complete return. If the return is prepared by a person other than this taxpayer, his declaration is based on all the information relating to the matters required to be reported in the return of which he has any knowledge.

This return is DUE on the 1<sup>st</sup> day of the month following the period covered by this return and becomes DELINQUENT if not received by this office prior to the 21<sup>st</sup> day.

DATE PREPARED	SIGNATURE OF INDIVIDUAL OR AGENT & PHONE NUMBER	SIGNATURE OF PREPARER & PHONE NUMBER	CHECK NUMBER
		PHONE NUMBER FOR CONTACT PERSON	REVIEWED BY

**\$20.00 CHARGE ON ALL RETURNED CHECKS**

<b>Name:</b>	<b>Account #:</b>
<b>Address:</b>	<b>Period Covered:</b>
	File and pay online at: <a href="http://www.SalesTaxOnline.com">www.SalesTaxOnline.com</a> OR <a href="http://www.ParishE-File.com">www.ParishE-File.com</a>