

**SALES AND USE TAX REPORT**



**City of Baton Rouge - Parish of East Baton Rouge**  
**Dept of Finance-Revenue Division**  
**PO Box 2590**  
**Baton Rouge, LA 70821-2590**  
**Phone: (225) 389-3084 Fax: (225) 389-5369**  
[www.brla.gov/659/Taxes](http://www.brla.gov/659/Taxes)

<b>BUSINESS NAME</b>	
<b>EBR PARISH ACCOUNT NUMBER</b>	
<b>PERIOD COVERED</b>	, 20

**Make Remittance Payable to PARISH AND CITY TREASURER**

<b>CHECK #</b>		This return is DUE on the 1st day of the month following the period covered by this return and becomes DELINQUENT if not postmarked prior to the 21st day.
<b>TOTAL REMITTED</b>		
\$15.00 NSF CHARGE ON ALL NSF CHECKS		

**ROUND ALL NUMBERS AND YOUR CHECK TO THE NEAREST DOLLAR**

1. Gross Sales of Tangible Personal Property, Leases, Rentals & Services Reported to the State of Louisiana	
<b>ALLOWABLE DEDUCTIONS</b>	
2. Sale for Resale	
3. Cash Discounts, Sales Returns & Allowances	
4. Sales Delivered Outside of East Baton Rouge Parish	
5. Sales of Gasoline and Motor Fuels	
6. Sales to the U.S. Government and State of Louisiana	
7. Sales of food paid with (USDA) stamps or WIC vouchers	
<b>Other Deductions (Provide Brief Explanation)</b>	
8.	
9.	
10.	
11. Total allowable deductions (Lines 2 thru 10)	-
12. Adjusted gross sales (Line 1 minus 11)	-



To report a change of address or contact information, please complete the [CHANGE OF ADDRESS OR CONTACT INFORMATION FORM](#) on the City-Parish website at [www.brla.gov/799/Tax-Forms](http://www.brla.gov/799/Tax-Forms)

To report a business closure, please complete the [BUSINESS CLOSURE REQUEST FORM](#) on the City-Parish website at [www.brla.gov/799/Tax-Forms](http://www.brla.gov/799/Tax-Forms)

I declare under the penalties for filing fake reports that this return (including accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is true and correct and complete. If the return is prepared by a person other than the taxpayer, his declaration is based on all the information relating to the matters required to be reported on the return of which he has any knowledge.

LOCAL RATE	A - 5.5%	B - 5.5%	C - 5.5%	D - 6%	E - 6%	F - 5.5%	G - 6%	H - 6%
<b>*Added Column N for the City of St. George / EBR Parish School District - Domicile Code 1712</b>	1701 - CITY OF BATON ROUGE / EBR PARISH SCHOOL DISTRICT	1700 - PARISH OF EBR / EBR PARISH SCHOOL DISTRICT	1706 - PARISH OF EBR / ZACHARY SCHOOL DISTRICT	1702 - CITY OF BAKER / BAKER SCHOOL DISTRICT	1707 - CITY OF BAKER / EBR PARISH SCHOOL DISTRICT	1705 - CITY OF ZACHARY / ZACHARY SCHOOL DISTRICT	1703 - CITY OF CENTRAL / CENTRAL SCHOOL DISTRICT	1708 - PARISH OF EBR / CENTRAL SCHOOL DISTRICT
13. ADJUSTED GROSS SALES PER SCHEDULE A (Totals of columns must equal LINE 12)								
14. PURCHASES SUBJECT TO USE TAX PER SCHEDULE A								
15. TOTAL (Line 13 plus Line 14)								
16. TAX - ( ___ % Line 15) (Multiply Line 15 by percent shown at top of column)								
16a. REDUCED RATE DEDUCTIONS PER SCHEDULE A								
16b. NET TAX DUE (Line 16 minus Line 16a)								
17. EXCESS TAX COLLECTED								
18. TOTAL (Line 16b plus Line 17)								
21. DELINQUENT PENALTY (5% of tax for each 30 days or fraction thereof of delinquency, not to exceed 25% in the aggregate)								
22. INTEREST (1% per month or fractional part thereof from date due until paid)								
23. TOTAL TAX, PENALTY and INTEREST DUE								
24. TOTAL DEBIT OR CREDIT (Authorized memo must be attached)								
25. TOTAL AMOUNT DUE (Line 23 plus or minus Line 24)								
LOCAL RATE	K - 6.5%	L - 7.5%	M - 7.5%	N - 5.5%	<b>NOTE: COMPLETE WORKSHEET SCH A TO CALCULATE TOTAL ADJUSTED GROSS SALES, PURCHASES SUBJECT TO USE TAX AND DEDUCTIONS FOR REDUCED RATES (lines 13, 14 &amp; 16a)</b>			
	1709 - AMERICANA EDD	1710 - HARVESTON EDD	1711 - THIRD-FLORIDA EDD	1712 - CITY OF ST GEORGE / EBR PARISH SCHOOL DISTRICT				
13. ADJUSTED GROSS SALES PER SCHEDULE A (Totals of columns must equal LINE 12)								
14. PURCHASES SUBJECT TO USE TAX PER SCHEDULE A								
15. TOTAL (Line 13 plus Line 14)								
16. TAX - ( ___ % Line 15) (Multiply Line 15 by percent shown at top of column)								
16a. Reduced Rate Deductions per Schedule A								
16b. Net Tax Due (Line 16 minus Line 16a)								
17. EXCESS TAX COLLECTED								
18. TOTAL (Line 16b plus Line 17)								
21. DELINQUENT PENALTY (5% of tax for each 30 days or fraction thereof of delinquency, not to exceed 25% in the aggregate)								
22. INTEREST (1% per month or fractional part thereof from date due until paid)								
23. TOTAL TAX, PENALTY and INTEREST DUE								
24. TOTAL DEBIT OR CREDIT (Authorized memo must be attached)								
25. TOTAL AMOUNT DUE (Line 23 plus or minus Line 24)								
<b>AUTHORIZED SIGNATURE</b>	<b>TITLE</b>			<b>DATE</b>		<b>OFFICE USE ONLY: Postmark Date</b>		<b>Transaction Type</b>

**City of Baton Rouge - Parish of East Baton Rouge  
Sales and Use Tax Report - SCHEDULE A**

BUSINESS NAME	
EBR PARISH ACCOUNT NUMBER	
PERIOD COVERED	

DOMICILE CODE	COLUMN	SALES TYPE				ADJUSTED GROSS SALES & DEDUCTION TOTALS	
		PRESCRIPTION DRUGS & QUALIFYING MEDICAL DEVICES R.S. 47:305.2(A)	FOOD FOR HOME CONSUMPTION R.S. 47:305(C)(1)	MANUFACTURING MACHINERY & EQUIP SALES R.S. 47:305.5	OTHER TAXABLE SALES		
		<b>Adjusted Gross Sales and Deduction Calculation</b>					
1701	A	TAXABLE SALES AMOUNT				Line 13	
		PURCHASES SUBJ TO USE TAX				Line 14	
		DEDUCTION RATE	2.50%	2.50%	0.00%	0.00%	
		DEDUCTION AMOUNT	-	-			Line 16a
1700	B	TAXABLE SALES AMOUNT				Line 13	
		PURCHASES SUBJ TO USE TAX				Line 14	
		DEDUCTION RATE	2.50%	2.50%	0.00%	0.00%	
		DEDUCTION AMOUNT	-	-			Line 16a
1706	C	TAXABLE SALES AMOUNT				Line 13	
		PURCHASES SUBJ TO USE TAX				Line 14	
		DEDUCTION RATE	2.50%	2.50%	0.00%	0.00%	
		DEDUCTION AMOUNT	-	-			Line 16a
1702	D	TAXABLE SALES AMOUNT				Line 13	
		PURCHASES SUBJ TO USE TAX				Line 14	
		DEDUCTION RATE	1.50%	1.50%	0.00%	0.00%	
		DEDUCTION AMOUNT	-	-			Line 16B
1707	E	TAXABLE SALES AMOUNT				Line 13	
		PURCHASES SUBJ TO USE TAX				Line 14	
		DEDUCTION RATE	2.50%	2.50%	0.00%	0.00%	
		DEDUCTION AMOUNT	-	-			Line 16a
1705	F	TAXABLE SALES AMOUNT				Line 13	
		PURCHASES SUBJ TO USE TAX				Line 14	
		DEDUCTION RATE	2.50%	2.50%	0.00%	0.00%	
		DEDUCTION AMOUNT	-	-			Line 16a

DOMICILE CODE	COLUMN	SALES TYPE				ADJUSTED GROSS SALES & DEDUCTION TOTALS	
		PRESCRIPTION DRUGS & QUALIFYING MEDICAL DEVICES R.S. 47:305.2(A)	FOOD FOR HOME CONSUMPTION R.S. 47:305(C)(1)	MANUFACTURING MACHINERY & EQUIP SALES R.S. 47:305.5	OTHER TAXABLE SALES		
		<b>Adjusted Gross Sales and Deduction Calculation</b>					
1703	G	TAXABLE SALES AMOUNT				Line 13	
		PURCHASES SUBJ TO USE TAX				Line 14	
		DEDUCTION RATE	1.50%	1.50%	0.00%	0.00%	
		DEDUCTION AMOUNT	-	-			Line 16a
1708	H	TAXABLE SALES AMOUNT				Line 13	
		PURCHASES SUBJ TO USE TAX				Line 14	
		DEDUCTION RATE	1.50%	1.50%	0.00%	0.00%	
		DEDUCTION AMOUNT	-	-			Line 16a
1709	K	TAXABLE SALES AMOUNT				Line 13	
		PURCHASES SUBJ TO USE TAX				Line 14	
		DEDUCTION RATE	2.50%	2.50%	0.00%	0.00%	
		DEDUCTION AMOUNT	-	-			Line 16a
1710	L	TAXABLE SALES AMOUNT				Line 13	
		PURCHASES SUBJ TO USE TAX				Line 14	
		DEDUCTION RATE	2.50%	2.50%	0.00%	0.00%	
		DEDUCTION AMOUNT	-	-			Line 16a
1711	M	TAXABLE SALES AMOUNT				Line 13	
		PURCHASES SUBJ TO USE TAX				Line 14	
		DEDUCTION RATE	2.50%	2.50%	0.00%	0.00%	
		DEDUCTION AMOUNT	-	-			Line 16a
1712	N	TAXABLE SALES AMOUNT				Line 13	
		PURCHASES SUBJECT TO USE TAX				Line 14	
		DEDUCTION RATE	2.50%	2.50%	0.00%	0.00%	
		DEDUCTION AMOUNT	-	-			Line 16a