

RESALE CERTIFICATE APPLICATION

ST. JAMES PARISH SCHOOL BOARD SALES & USE TAX DEPARTMENT
P.O. Box 368 Lutcher, LA 70071 • Phone (225) 258-4500 ext. 4551 • Fax (225) 869-8845

PLEASE LEGIBLY PRINT OR TYPE ALL REQUESTED INFORMATION

1. REASON FOR APPLYING (PLEASE CHECK ONE):

- Currently Registered Business / Need Resale Certificate
- Started New Business
- Purchased Ongoing Business:
 - 1. Legal Name(s): Individual, Partners, or Corporation Name of Previous Owner _____
 - 2. Previous Owner Trade Name of Business _____
- Opening Additional Location
- Merger: _____ and _____
- Change of Business Name

2. PARISH / STATE / FEDERAL INFORMATION:

- a. St. James Parish Sales Tax ID Number _____
- b. Louisiana Dept. of Revenue Sales Tax ID Number _____ Applied For None
- c. Federal Tax Identification Number _____ Applied For None
- d. NAICS Group Code Number _____ (See Reverse Side. If Unsure, Leave Blank.)
- e. How Many Other Locations in this Parish _____ (A separate application is required for each location)

3. LEGAL ENTITY BUSINESS INFORMATION:

- a. Type of Organization (Please Check One): Partnership Corporation LLC LLP
- b. Legal Name(s): Individual, Partners, or Corporation _____
- c. Trade Name of Business (D/B/A) _____
- d. Business **Location** Address _____
 (Street Address – Not P.O. Box)
 City and State _____ Zip Code _____
- e. Business **Mailing** Address _____
 (For Receiving Forms and Correspondence)
 City and State _____ Zip Code _____
- f. Business Contact Person Name _____
- g. Business Telephone Number (_____) _____ Business Fax Number (_____) _____
- h. Business Website Address _____ Email Address _____
- i. Location of Accounting Records _____
- j. If Partnership, Corporation, LLC, or LLP: Give name, title, social security number, home address and telephone number of all officers, members, managers or partners. Please attach a separate list if necessary.

Name	Title	Social Security Number
Address	City, State Zip Code	Phone Number
Name	Title	Social Security Number
Address	City, State Zip Code	Phone Number

4. INDIVIDUAL / SOLE PROPRIETORSHIP BUSINESS INFORMATION:

- a. Social Security Number of Individual _____ Individual Date of Birth _____
- b. Legal Name(s) of Individual _____
- c. Trade Name of Business (D/B/A) _____
- d. Business **Location** Address _____
 (Street Address – Not P.O. Box)
 City and State _____ Zip Code _____
- e. Business **Mailing** Address _____
 (For Receiving Forms and Correspondence)
 City and State _____ Zip Code _____
- f. Business Telephone Number (_____) _____ Business Fax Number (_____) _____
- g. Business Website Address _____ Email Address _____
- h. Individual's **Home** Address _____
 City and State _____ Zip Code _____
 Home Telephone Number (_____) _____ Cell Phone Number (_____) _____
- i. Location of Accounting Records _____
 City, State _____ Zip Code _____

5. AGENT OR SERVICE OF PROCESS:

 First Name Middle Name or Initial Last Name
 Address City, State, Zip Code Phone Number

6. NATURE OF BUSINESS:

- Wholesale Dealer Retail Dealer Retail Service Other

Describe in Detail Your Business (Type of Sales, Activity or Service You Perform): _____

I AFFIRM THAT THE INFORMATION GIVEN ON THIS APPLICATION IS TRUE AND CORRECT.	Printed Name of Applicant	Title
	Signature of Applicant	Date

North American Industry Classification System (NAICS) Group Codes As Used by the St. James Parish School Board Sales & Use Tax Dept.

NAICS GROUP	BUSINESS DESCRIPTION
111	CROP PRODUCTION
112	ANIMAL PRODUCTION
113	FORESTRY & LOGGING
114	FISHING, HUNTING & TRAPPING
115	SUPPORT ACTIVITIES FOR AGRICULTURE & FORESTRY
211	OIL & GAS EXTRACTION
212	MINING (EXCEPT OIL & GAS)
213	SUPPORT ACTIVITIES FOR MINING
221	UTILITIES
236	CONSTRUCTION OF BUILDINGS
237	HEAVY & CIVIL ENGINEERING CONSTRUCTION
238	SPECIALTY TRADE CONTRACTORS
311	FOOD MANUFACTURING
312	BEVERAGE & TOBACCO PRODUCT MANUFACTURING
313	TEXTILE MILLS
314	TEXTILE PRODUCT MILLS
315	APPAREL MANUFACTURING
316	LEATHER & ALLIED PRODUCT MANUFACTURING
321	WOOD PRODUCT MANUFACTURING
322	PAPER MANUFACTURING
323	PRINTING & RELATED SUPPORT ACTIVITIES
324	PETROLEUM & COAL PRODUCTS MANUFACTURING
325	CHEMICAL MANUFACTURING
326	PLASTICS & RUBBER PRODUCTS MANUFACTURING
327	NONMETALLIC MINERAL PRODUCT
331	PRIMARY METAL MANUFACTURING
332	FABRICATED METAL PRODUCT MANUFACTURING
333	MACHINERY MANUFACTURING
334	COMPUTER & ELECTRONIC PRODUCT MANUFACTURING
335	ELECTRICAL EQUIPMENT, APPLIANCE & COMPONENT MANUFACTURING
336	TRANSPORTATION EQUIPMENT MANUFACTURING
337	FURNITURE & RELATED PRODUCT MANUFACTURING
339	MISCELLANEOUS MANUFACTURING
423	MERCHANT WHOLESALERS, DURABLE GOODS
424	MERCHANT WHOLESALERS, NONDURABLE GOODS
425	WHOLESALE ELECTRONIC MARKETS & AGENTS / BROKERS
441	MOTOR VEHICLE AND PARTS DEALERS
442	FURNITURE & HOME FURNISHING STORES
443	ELECTRONIC & APPLIANCE STORES
444	BUILDING MATERIAL AND GARDEN EQUIPMENT & SUPPLIES DEALERS
445	FOOD & BEVERAGE STORES
446	HEALTH & PERSONAL CARE STORES
447	GASOLINE STATIONS
448	CLOTHING & CLOTHING ACCESSORIES STORES
451	SPORTING GOODS, HOBBY, BOOK & MUSIC STORES
452	GENERAL MERCHANDISE STORES
453	MISCELLANEOUS STORE RETAILERS
454	NONSTORE RETAILERS
481	AIR TRANSPORTATION
482	RAIL TRANSPORTATION

NAICS GROUP	BUSINESS DESCRIPTION
483	WATER TRANSPORTATION
484	TRUCK TRANSPORTATION
485	TRANSIT & GROUND PASSENGER TRANSPORTATION
486	PIPELINE TRANSPORTATION
487	SCENIC & SIGHTSEEING TRANSPORTATION
488	SUPPORT ACTIVITIES FOR TRANSPORTATION
491	POSTAL SERVICE
492	COURIERS & MESSENGERS
493	WAREHOUSING & STORAGE
511	PUBLISHING INDUSTRIES (EXCEPT INTERNET)
512	MOTION PICTURE & SOUND RECORDING INDUSTRIES
515	BROADCASTING (EXCEPT INTERNET)
516	INTERNET PUBLISHING & BROADCASTING
517	TELECOMMUNICATIONS
518	INTERNET SERVICE PROVIDERS, WEB SEARCH PORTALS, & DATA PROCESSING SERVICES
519	OTHER INFORMATION SERVICES
521	MONETARY AUTHORITIES - CENTRAL BANK
522	CREDIT INTERMEDIATION & RELATED SERVICES
523	SECURITIES, COMMODITY CONTRACTS, & OTHER FINANCIAL INVESTMENTS & RELATED ACTIVITIES
524	INSURANCE CARRIERS & RELATED ACTIVITIES
525	FUNDS, TRUSTS, & OTHER FINANCIAL VEHICLES
531	REAL ESTATE
532	RENTAL & LEASING SERVICES
533	LESSORS OF NONFINANCIAL INTANGIBLE ASSETS (EXCEPT COPYRIGHTED WORKS)
541	PROFESSIONAL, SCIENTIFIC, & TECHNICAL SERVICES
551	MANAGEMENT OF COMPANIES & ENTERPRISES
561	ADMINISTRATIVE & SUPPORT SERVICES
562	WASTE MANAGEMENT & REMEDIATION SERVICES
611	EDUCATIONAL SERVICES
621	AMBULATORY HEALTH CARE SERVICES
622	HOSPITALS
623	NURSING & RESIDENTIAL CARE FACILITIES
624	SOCIAL ASSISTANCE
711	PERFORMING ARTS, SPECTATOR SPORTS, & RELATED INDUSTRIES
712	MUSEUMS, HISTORICAL SITES, & SIMILAR INSTITUTIONS
713	AMUSEMENT, GAMBLING, & RECREATION INDUSTRIES
721	ACCOMMODATION
722	FOOD SERVICES & DRINKING PLACES
811	REPAIR & MAINTENANCE
812	PERSONAL & LAUNDRY SERVICES
813	RELIGIOUS, GRANTMAKING, CIVIC, PROFESSIONAL, & SIMILAR ORGANIZATIONS
814	PRIVATE HOUSEHOLDS
921	EXECUTIVE, LEGISLATIVE, & OTHER GENERAL GOVERNMENT SUPPORT
922	JUSTICE, PUBLIC ORDER, & SAFETY ACTIVITIES
923	ADMINISTRATION OF HUMAN RESOURCE PROGRAMS
924	ADMINISTRATION OF ENVIRONMENTAL QUALITY PROGRAMS
925	ADMINISTRATION OF HOUSING PROGRAMS, URBAN PLANNING, & COMMUNITY DEVELOPMENT
926	ADMINISTRATION OF ECONOMIC PROGRAMS
927	SPACE RESEARCH & TECHNOLOGY
928	NATIONAL SECURITY & INTERNATIONAL AFFAIRS

