

**REMIT ALL PAYMENTS TO:**  
**VERNON PARISH SALES TAX DEPARTMENT**  
 117 Belview Road  
 Leesville, Louisiana 71446  
 FAX: (337) 239-3905  
 dwhite@vpsb.k12.la.us or 337-239-1631  
 reneuhon@vpsb.k12.la.us or 337-239-1632  
 www.laota.com

PLEASE INDICATE ANY CHANGES BELOW	
Date out of business	Date business sold
Name of New Owner	
Mailing address change	
Location address change	

**SALES AND USE TAX REPORT**

**Acct #:**

**Period covered**

(Do Not use any other taxpayer's return as this may result in improper credit.)

1. GROSS SALES OF TANGIBLE PERSONAL PROPERTY, LEASES, RENTALS, AND SERVICES	
<b>SCHEDULE "A" ALLOWABLE DEDUCTIONS</b>	
2. SALES FOR RESALE OR FURTHER PROCESSING (RESALE CERTIFICATE ON FILE)	
3. CASH DISCOUNTS, SALES RETURNS & ALLOWANCES	
4. SALES DELIVERED OR SHIPPED OUTSIDE THIS JURISDICTION (DOES NOT APPLY TO REPAIRS)	
5. SALES OF GASOLINE AND MOTOR FUELS	
6. SALES TO US GOV'T, STATE OF LA, POLITICAL SUBDV. & LOCAL AGENCIES	
7. SALES OF FOOD PAID WITH USDA FOOD STAMPS OR WIC VOUCHERS	
OTHER DEDUCTIONS AUTHORIZED BY LAW (EXPLAIN BRIEFLY)	
8	
9	
10	
11. TOTAL ALLOWABLE DEDUCTIONS (LINE 2 THRU 10)	
12. ADJUSTED GROSS SALES (LINE 1 MINUS LINE 11)	

To avoid penalties your envelope must have an official postmark dated on or before the 20th following the period covered by the return.

**Make a copy for your records**

COMPUTATION OF SALES AND USE TAX	COMPLETE COLUMNS IN WHICH TAXABLE ACTIVITY OCCURS				
	A	B	C	D	E
A-2% School Board, 1.5% Police Jury, .5% Sheriff's Office	4%	5.50%	5.50%	5.50%	5%
B-1.5% City of Leesville, 2% School Board, 1.5% Police Jury, .5% Sheriff's Office	SCHOOL BOARD, POLICE JURY, SHERIFF'S OFFICE (Parishwide)	CITY OF LEESVILLE SCHOOL BOARD, POLICE JURY, SHERIFF'S OFFICE	TOWN OF NEW LLANO SCHOOL BOARD, POLICE JURY, SHERIFF'S OFFICE	TOWN OF ROSEPINE SCHOOL BOARD, POLICE JURY, SHERIFF'S OFFICE	TOWN OF HORNBECK SCHOOL BOARD, POLICE JURY, SHERIFF'S OFFICE
C-1.5% Town of New Llano, 2% School Board, 1.5% Police Jury, .5% Sheriff's Office					
D-1.5% Town of Rosepine, 2% School Board, 1.5% Police Jury, .5% Sheriff's Office					
E-1% Town of Hornbeck, 2% School Board, 1.5% Police Jury, .5% Sheriff's Office					
13. ADJUSTED GROSS SALES IN EACH JURISDICTION					
14. PURCHASES SUBJECT TO USE TAX IN EACH JURISDICTION					
15. TOTAL TAXABLE TRANSACTIONS (LINE 13 PLUS LINE 14)					
16. TAX DUE (MULTIPLY LINE 15 BY THE TAX RATE OF EACH COLUMN)					
17. EXCESS TAX COLLECTED					
18. TOTAL TAX DUE (LINE 16 PLUS LINE 17)					
19. VENDORS COMPENSATION (2% LINE 18) (ONLY IF PAYMENT IS NOT DELINQUENT)					
20. NET TAX DUE (LINE 18 MINUS LINE 19)					
21. PENALTY (5% of Tax for each 30 Days or Fraction Thereof, 25% Max)					
22. INTEREST (1.25% PER MONTH CALCULATED FROM DATE DUE UNTIL PAID)					
23. TOTAL TAX, PENALTY, AND INTEREST DUE (SUM OF LINES 20-22)					
24. TAX DEBIT OR CREDIT (AUTHORIZED MEMO MUST BE ATTACHED)					
25. TOTAL AMOUNT DUE (LINE 23 PLUS OR MINUS LINE 24)					
26. TOTAL REMITTED (TOTAL OF LINE 25 COLUMNS A, B, C, D, E)	HAVE YOU USED THE PROPER COLUMN?				\$
I declare under the penalties for filing false reports that this return (including any accompanying schedules) has been examined by me and to the best of my knowledge and belief is a true, correct, and complete return. If the return is prepared by a person other than this taxpayer, his declaration is based on all the information relating to the matters required to be reported in the return of which he has any knowledge					
This return is DUE on the 1st day of the month following the period covered by this return and becomes DELINQUENT if not received by this office prior to the 21st day					
DATE PREPARED	SIGNATURE OF INDIVIDUAL OR AGENT & PHONE NUMBER		SIGNATURE OF PREPARER & PHONE NUMBER		CHECK NUMBER
			Phone Number for Contact person	Reviewed By	

**\$20.00 CHARGE ON ALL RETURNED CHECKS**

**VERNON PARISH SALES TAX**  
 117 Belview Road  
 Leesville, Louisiana 71446

Account No.  
 La. Tax ID:

**File and pay online at: [www.SalesTaxOnline.com](http://www.SalesTaxOnline.com) OR [www.ParishE-File.com](http://www.ParishE-File.com)**